Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**KANYA MAHAVIDYALAYA**
Name of the head of the Institution	**Mrs. Suresh Boora**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0130-7082002801**
Mobile no.	**9416974179**
Registered Email	**kmkharkhoda@gmail.com**
Alternate Email	**kanyamahavidyalaya@yahoo.in**
Address	**Rohtak Road Kharkhoda**
City/Town	**Sonipat**
State/UT	**Haryana**
Pincode	**131402**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Parmila Devi**
Phone no/Alternate Phone no.	**01302584110**
Mobile no.	**9466663970**
Registered Email	**Kmkharkhoda@gmail.com**
Alternate Email	**kanyamahaviidyalaya@yahoo.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.kmkharkhoda.com/files/AQAR/AQAR_2016-17.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.kmkharkhoda.com/files/AC(2017-18).pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**A**	**3.10**	**2015**	**01-May-2015**	**30-Apr-2020**

6. Date of Establishment of IQAC	**03-Aug-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

To enhance the research, Two DGHE sponsored National seminars were organized by English department Road Safety Club on 24th Feb. 2018 and 22nd March 2018 respectively. Zonal Youth Festival of Sonipat Zone was organized in the college premises from 9th to 11th Nov. 2017. The IQAC organize time to time different activities like motivational lectures /career guidance talks and awareness programmes on gender sensitization etc. Weightlifting and wrestling were introduced in sports. IQAC has institutionalized good practices like Summer Internship (in May/June 2018) under Swachch Bharat Abhiyan and One week Health Awareness programme to sensitize the community. Various events were conducted by different cells departments.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
View File	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
IQAC	01-Jul-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	26-Feb-2018

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	All admissions are done online. Selection of the candidates is on merit basis. Data required by the university is sent online based on the information drawn from the application forms for admission. All the relevant information regarding the college courses are available on the college website. Internal assessment of the students is sent online to university. Swipe machine is provided to the interested students for fee submission. Alumni association parent teacher association organize meetings twice in a year. Informations and news of the events are uploaded on college facebook account as well as on website for the stakeholders. Desired informations are shared with faculty members students through whatsapp groups. Administrative staff maintains the records of casual leaves, duty leaves, academic leaves, maternity leaves, service books etc. Finance Accounting MIStransaction with bank is conducted online. Ledger records are maintained electronically through tally. Student feedback, teachers feedback and stakeholders feedback is taken. Attendance mentors registers are maintained. SMS are sent to the stakeholders as well as students from time to time for required information.

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum is designed & prescribed by the university from which the institution is affiliated for all UG and PG courses. The institution has its own Board of Study (BOS) for B.Vocational & Community College. The syllabus designed by BOS is sent to University & SSC for approval. Principal Dr.(Mrs) Suresh Boora is a member of BOS at university level. Therefore from time to time suggestions are put forth for the required changes. At the commencement of the session an orientation programme is conducted for newly admitted students regarding time table, syllabi, extracurricular activities and sports. Time Table and lesson plans are displayed on notice boards, according to which classes are adhered to. Innovative teaching learning techniques like group discussions, quizzes, Q/A method, interactive methods are used. Certificate courses like Apparel & Dress Designing, Computer Accounting and Diploma course 'Beauty & Wellness' are being run. Skill based courses like Catering Technology & Hotel Management & Sports Nutrition and Physiotherapy are available as driving force for social development and these skills adjust the students more effectively to the challenges & opportunities of globalization. New sports like Weightlifting & Wrestling are introduced in the new session for the holistic development of the students. Specialized coaches are invited to groom the students regarding new techniques for different sports. Tutorial and remedial classes are organized for weak & bright students. Class tests, assignments, surprise tests and house exams are conducted to gauze the development of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Computer Accounting	--	01/07/2017	365	Both	Soft Skills
Apparel and Dress Designing	--	01/07/2017	365	Both	Soft Skills
--	Beauty and Wellness	01/07/2017	365	Both	Soft Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Pass	01/07/2017

BCom	Pass	01/07/2017
BVoc	Catering Technology & Hotel Management	01/07/2017
BVoc	Sports Nutrition & Physiotherapy	01/07/2017
MA	Hindi	01/07/2017
MA	Geography	01/07/2017
MCom	Pass	01/07/2017
MSc	Computer Science	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	66	29

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BVoc	Industrial Training (Electro Therapy, Exercise Therapy) at Kanya Mahavidyalaya Kharkhoda	12
BVoc	Industrial Training (Massage Therapy) at Hoshiyar Singh Memorial Hospital Kharkhoda	25
BVoc	Industrial Training (Dietician) at Health Care Hospital Kharkhoda	12
BVoc	Industrial Training (Dietician, Prepare Diet Chart), Kanya Mahavidyalaya Kharkhoda	25
BVoc	Industrial Training (Food Production & Food Service) at Spice Lounge and Restaurant	25
BVoc	Industrial Training (Front Office & House Keeping) at Spice Lounge and Restaurant	25
BVoc	Industrial Training on Electrical Epilating	26

Services and Facial electrotherapy at Beauty N Beyond Saloon Rohtak	
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback plays an important role in the process of assessment in an organization. College has a proper feedback system to perceive its performance communicated by Students, Parents, alumnae employees to provide guidance for improving teaching – learning process. Feedback proformas provided (Manual) by Stakeholders are analyzed by applying Statistical Techniques like : Mean, Median, Percentage and likert scale. Feedbacks are obtained on various Parameters such as Regularity of teachers, coverage of syllabus, Co – curricular activities, Library, Sports facilities, infrastructure facilities, Students counseling etc. Results of this feedback mechanism is used for improving the effectiveness of organization as a whole and individually too. Results are communicated to Principal for intervening and she takes remedial action in consultation with staff members.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	769	235	32	5	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Numberof smart	E-resources and

Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
42	32	12	12	7	12

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the institution has mentoring system where teachers act as mentors. Each mentor counsels 30 students. Counseling sessions are organized once in a month to provide professional socialization personal support. To facilitate the students quality mentoring is provided. Cooperation from parents is also availed according to the gravity of the situation. MentorMentee registers are maintained to track the progress of the students. The mentors give emotional instrumental support to achieve the goals of their life. Mentor is both a friend and a role model who supports and encourages a younger partner in her academic and professional growth. Mentors and young people develop their relationship as they participate together in social, cultural and recreational activities, community services, tutoring or any of the many different activities. They connect students with other professionals, internships and jobs. Industrial visits, internships in B.Voc. Courses community college are managed under the guidance of mentors. Mentors acquaint students with new resources organizations. Before organizing job fair a counseling session of mentor mentee is organized to apprise them about new ventures.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1004	42	1:27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	14	2	2	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Geeta Sharma	Associate Professor	Appreciation certificate from SDM Kharkhoda
2017	Dr. Yogita	Associate Professor	Appreciation certificate from SDM Kharkhoda
2018	Dr. Darshana Rani	Assistant Professor	Appreciation certificate from SDM Kharkhoda
2018	Dr. Seemant	Assistant Professor	Appreciation certificate from SDM Kharkhoda
[View File](#)			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CIE is carried out throughout the year through class tests, surprise tests, assignments, quizzes, group discussions etc. Tutorials and remedial classes are organized for creamy and slow learners. On the basis of attendance performance in class, internal assessment is given. Seminars, survey projects are conducted to evaluate the students for internal practical exams. Book reviews, group discussion, presentations, debates quizzes etc are conducted by different departments. Skill based courses are organized at college level. Workshops on food soaking ceremony blood culture examination are organized from time to time for practical evaluation of students. Review of budget is done by students of Commerce department. University also cooperate the students at each level.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As an affiliated college, to M. D. University Rohtak. We strictly adhered to university norms. In addition to this an academic calendar (college level) is prepared followed. The calendar contains all the innovative ingenious promethean activities. Tentative schedules for house exams, semester exams, practical etc are given beforehand so that students can prepare accordingly. Revision of the syllabi is done according to that extracurricular activities, extension lectures, workshops, seminars, sports meet, tournaments any other relevant information. Celebration of important days festivals are mentioned in the academic calendar. The academic calendar is displayed on the college notice board for prior preparation of every event. Each teacher incharge of respective events also conveys the information personally. Moreover IQAC monitors and evaluates such activities during its meetings.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.kmkharkhoda.com/pgm-course-outcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.kmkharkhoda.com/feedback-student-survey.php ,
http://www.kmkharkhoda.com/feedback-student-survey.php#

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Seminar on "Indian English Literature: An Overview" Sponsored by DGHE Panchkula	English Department	24/02/2018
National Seminar on ""Need for expanding the Road Safety Standards for Progressive India" Sponsored by DGHE Pacnhkula	Road Safety Club	22/03/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1000	2000	3000

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	0	Nill	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce, Mathematics, Economics, Hindi, English, Psychology, Computer Sc., Hotel Management, Geography, Physical Education, Sports Nutrition Physiotherapy, Sanskrit , Pol. Sc.	31
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4100000	4092067

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6443	990917	280	101795	6723	1092712
Reference Books	2379	1118556	42	39809	2421	1158365
Journals	29	24500	1	15435	30	39935
Others(specify)	2086	351809	18	2340	2104	354149

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	114	4	21	5	0	7	4	1	0
Added	5	0	0	0	0	1	0	0	0
Total	119	4	21	5	0	8	4	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
900000	829502	400000	396602

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Proper committees are formed in the college. Time to time meeting are taken by the principal with all the committee members. Stock register is maintained for all the assets in the institution. Construction committee, Purchase committee and Infrastructure committee take care of all the facilities like electrical, sanitation, renovation, repair etc. Playgrounds are maintained equipments related to sports are taken care of by a peon. Each lab attendant takes care of laboratory equipments and moisture. In library naphthalene balls silica gels are used to keep away the worms. All labs are provisioned with power backup through online UPS 10 KBA. Each lab is managed monitored on daily basis by designated lab attendant. Annual internal audit are carried out by IQAC. The old systems are disposed as ewaste through certified ewaste vendors. All systems are updated with antivirus software (Quick Heal). Fire extinguishers are provided as part of safety measures. Cleaning, dusting of classrooms, furniture, whiteboards is done with the efforts of class IV employees. The institution has sufficient number of computers with internet connections. We have adequate number f computers in computer labs with internet connectivity with leaseline 20MBPS. All the administrative offices, staff room connected with LAN with startoplogy. Language lab is equipped with software orell 16 user. Library is connected with an advanced software soul 2.0.

http://www.kmkharkhoda.com/infrastructure.php, http://www.kmkharkhoda.com/library.php, http://www.kmkharkhoda.com/cafeteria.php, http://www.kmkharkhoda.com/hostel.php, http://www.kmkharkhoda.com/sports.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
	No Data Entered/Not Applicable !!!		
	View File		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of

scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passedin the comp. exam	studentsp placed
2018 **Career Counselling Placement Cell**	**1004**	**1004**	**5**	**35**
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	**6**	**10**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
SBI Insurance	**50**	**5**	**Nil**	**Nill**	**Nill**
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	**1**
Any Other	**4**
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
[View File](#)		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has a significant representation of students in different committees. The IQAC has 2 student representatives who let us know about the pros and cons of the institution. 2 students remain active in NSS advisory committee as representative. Management committee of the college has 2 students representatives and their suggestions are given due consideration. Whenever there is International or National seminar any college events the students always remain active as representative.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, we have an alumni association. The institution conducts an alumni meeting once in a year. Time to time alumni are invited for providing guidance to final year batch. They share their experiences groom the students for new career opportunities. Students learn tips for interview skills, soft skills, personality grooming etc. Alumni are also honoured on special occasions. Success story of each alumnus is shared with students to give them inspiration. Feedback of the alumni is also taken for further improvement in the institution.

5.4.2 – No. of enrolled Alumni:

30

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting of alumni association on 18.01.2019. Alumni meet was organized on 31.01.2019.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

To attain its vision, mission and in the way of striving for excellence college leadership timely follows the principles of decentralization and participative management while discharging its responsibility towards college: 1) Governing body in consultation with the principal of the college formulates the broad plans and policies to be pursued during the current year. Principal ensures the implementation of these plans with the HOD of respective departments. Different committees are maintained to conduct various academic and cocurricular activities. Academic calendar is made in advance in consent with the departmental heads and incharges of various cells/clubs and displayed on website of the college every year. Principal takes necessary meeting round the year to ensure implementation of the academic and other activities. These are

regular meetings of management committee members with the staff representatives to get to know the various problems and suggestions for improvement in teaching learning environment. As a part of its policy of decentralization every year administration provide opportunity to each new member to be the editor in -chief of its college magazine Disha Drishti, which show cases the events and activities of the college. 2) Student council is given due representation in IQAC. In every semester it is ensured by the Principal at least two PTMs are arranged, feedback proformas by stakeholders are analysed and their valuable suggestions are given due weightage by the administration. Students are mentored time to time.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement stragegies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Our institute is affiliated to M.D. University Rohtak, Haryana and follows the curriculum and syllabus prescribed by the university for all its courses. Affiliated colleges are not allowed to design own curriculum. But we have separate Board of Studies (BOS) for Community College and B.Vocational courses. We design our own curriculum. Curriculum of B.Vocational courses is approved by M.D.University, Rohtak and Sector Skill Council. Curriculum of Community College is approved by Sector Skill Council as per Job Role. Affiliated university after every 5 to 6 years revise their syllabus and few faculty members from our college have been a part of the curriculum development committee.
Teaching and Learning	? At Kanya Mahavidyalaya Khrakhoda we follow a holistic approach for growth and development of students we include quizzes, assignments, presentations, methodology for teaching and learning. ? We provide adequate infrastructural facilities for teaching and learning. ? We provide language lab for soft skills. ? We provide computer laboratories with latest configuration hardware and original licensed software. ? For slow learners, arrange remedial classes periodically. Mentor: Mentee ratio of is 24:1 The overall growth and development of the students are continuously monitored by the faculty and their problems are discussed from time to time. ? Education is a neverending process, hence IQAC motivates the faculty

	members to join orientation, refresher courses and workshops. IQAC focuses on Research project. ? Financial support to students for participating in competitions model preparation. ? We motivate our faculty members to pursue higher studies. ? WiFi enabled campus and provides facility for students to use internet as a resource in their studies. ? To expose the students new ventures and professional world personality development programme are organized by career counseling and placement cell.
Examination and Evaluation	Semester exams are conducted as per university schedule. We conduct house exams in every semester before the commencement of university exams. Continuous evaluation is done through class tests, assignments and presentations. For comprehensive evaluation, students are evaluated on all parameters of personality. The college conducts regular orientation and awareness programmes for the benefit of the students. Regular tutorial and remedial classes are conducted for weak students.
Research and Development	The institute has WiFi enabled internet facilities for the fast access to online resources. ? The faculty members are encouraged to publish their research contributions in various National and International Journals and conferences. ? The institute encourages the faculty members to attend researchoriented seminars/ workshops/ conferences etc. by providing academic leave. ? The institute encourages faculty members to pursue Ph. D programmes from reputed universities. ? The institute facilitates researchoriented books and journals for research references. ? The college provides registration fees for attending National/International conferences and seminars. ? The IQAC encourages faculty members for making proposals for minor/major research projects. ? Organization of seminars/ workshops/ training programmes. ? The IQAC keeps track of different DGHE and UGC schemes for organizing seminars and workshops. ? Faculties are Appreciated for research works. ? Inviting distinguished visiting fellows from national levels.

Library, ICT and Physical Infrastructure / Instrumentation	? Purchase of books is done as per the recommendations of the subject experts to ensure availability of all required teaching resources. ? Use of smart classes. ? Annual purchase is done to upgrade the infrastructure and equipments. ? Log books and stock registers are maintained. ? The institute has well established classrooms, seminar halls and fully equipped labs. ? Other amenities' such as cafeteria, basketball court, indoor auditorium, multipurpose hall are available. ? To increase the use of ICT in office, workshop are organized for support staff.
Human Resource Management	? Performance appraisal system exists. ? College follows the promotion policies of the DGHE. ? The college gives performance recognition by way of monetary incentive, like sponsoring registration fees for national and international seminars. ? Faculty development programmes, training programmes and workshops, seminars are organized for motivating and enhancing the skills of faculties. ? Faculties attend refresher and orientation courses sponsored by UGC, organized by different faculty development centre of universities from time to time. ? Faculties attend workshops, seminars, conferences to upgrade their skills and to understand the current trends of the hospitality industry.
Industry Interaction / Collaboration	? Principal and incharges of placement cell are in constant touch with the industry for better job placements opportunities and training of students. ? The college organizes frequent industry visits to various types of organizations in order to enable the students to get an operational insight of its working. ? The college invites professionals from the different industries for extension lectures and workshops. ? Job fairs are organized to bridge the gap of industryacademia. ? The college has signed various MOUs which are as follows: FA Professional M R Sonipat Beauty N Beyond Saloon and Beauty Clinic, Rohtak Sunshine Institute Kharkhoda Web Hunterz, Infotech Sonipat Dahiya School Dress Sonipat Pearl Fashion Rohtak Saini Computer Works Kharkhoda Hoshiyar Singh Memorial

	Hospital Kharkhoda. Partap Sports Academy The Gym Health Planet Rohtak Rivoli Hotel Rtk Hawk Travels Rohtak UV Resorts Recreation
Admission of Students	? The college website gives detailed information about admission to the available programmes. ? Advertisements are placed in newspapers. ? Different seminars are organized in nearby schools for the potential candidates who want to seek admission in different courses available in the college. ? Admission counseling cell is available for students and parents who approach the college for admission. ? The college has a well organized and transparent admission system. All the admissions are based on merit.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	? Implemented SMS system for dissemination of information including regular notice to all stakeholders. ? Email Ids of all students for any information to be shared. ? Facebook and website updated from time to time.
Administration	? Online leave requisition. ? Notice display system for students and stakeholders. ? Submission of retirement related documents through epension portal. ? Upgraded software in library . ? Online tax return filing.
Finance and Accounts	? Fully computerised office and accounts section. ? Maintenance of college accounts through tally. ? Reception of salary fund from Govt. portal.
Student Admission and Support	? Online admissions. ? Online submission of registration and continuation return of the students.
Examination	? Online submission of internal assessment of the students. ? Seating arrangement is made on computer for UG/PG exams. ? Absentees are sent online according to the requirement of university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

No Data Entered/Not Applicable !!!
[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
[View File](#)						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Training of Teachers	4	04/12/2018	06/12/2018	3
One Day Orientation course for YRC Counsellor	1	10/10/2017	10/10/2017	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	25	11	20

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• Health Checkup camp is organized at regular interval • Reimbursement of registration fee for seminars and conferences • Tea Lunch is provided occasionally • Fee concession is given to the wards of faculty members	• Health Checkup camp is organized at regular interval • Workshop on Etransaction for supporting staff • Workshop on Online filling of tax return was conducted. • Cycle Phone were provided to supporting staff	• Health Checkup camp is organized at regular interval • Scholarships on the basis of merit • fee concession • Payment of fees in installments • SC/BC Scholarships • Sita Ram Jindal Scholarship for needy students • CCTV Surveillance in the campus to check untoward incidents • Grievance and Redressal cell for the last 20 years for grievances of students • Helpline Numbers has been displayed on notice

		boards and girls' common room • To cope up with transport problem, a new college bus is purchased for the convenience of students. It makes their journey easy and comfortable from far villages.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Three Type of Audits for accounts are performed in due course of time. 1. Internal Audit – CA is appointed for 3 Years from the list provided by the University. After 3 Years the same CA could be continued if he is still in the new list provided by MDU. 2. Audit by DGHE Auditors are appointed by DGHE every year for the Grants released by DGHE i.e. Salary Pension and report is submitted by the auditors to DGHE. 3. HAG – Haryana Accountant General, audit every five years the accounts related to the Grants received from State Central Govt. The audit objections are very minimal we try to clear the objections timely.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

5455869.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	IQAC
Administrative	Nill	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTM is held twice in a year to : • Assess the academic progress of students. • Provide valuable guidance to be in corporate in the plans and policies formulated by the administration. • Maintain a holistic relationship between teachers and parents which helps in improving the quality of education

6.5.3 – Development programmes for support staff (at least three)

• Workshop on Etransaction for supporting staff • Workshop on Online filling of tax return was conducted.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Road Safety club was established as per guidelines issued by DGHE Haryana. ? Organised two National Seminars. ? Research committee motivated faculty members to make proposals for National/International seminars/ workshops/

conferences/minor and major research projects for effective teaching learning. ? Zonal Youth Festival was conducted by college. ? Summer Internship Programme and Swachhta Pakhwara were organized during the year. ? Proposal submitted to UGC for new skill based courses under Community College Scheme. ? Two new sports Weightlifting and Wrestling were introduced during the year.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Slogan writing on gender equity	25/07/2017	25/07/2017	15	Nill
Extension lecture on women safety	08/08/2017	08/08/2017	350	Nill
On the occasion Women 's equality day ,essay writing competition on " Gender Equality and Growth of Nation"	26/08/2017	26/08/2017	28	Nill
Awareness talk on cyber crime against women	06/09/2017	06/09/2017	900	Nill
Poster making & slogan writing competition on "Domestic violence against women"	14/09/2017	14/09/2017	25	Nill

Declamation contest on "Beti bachao Beti padao"	04/10/2017	04/10/2017	100	Nill
Slogan writing competition on " role of women in the betterment of Society"	23/10/2017	23/10/2017	35	Nill
Interactive session on "Domestic Violence" by advocate Rakesh Dahiya	08/11/2017	08/11/2017	260	Nill
Slogan writing & collage making competitions on the topic "Gender equality and justice" on the occasion of 'National girl child day'	09/12/2017	09/12/2017	55	Nill
World Social justice Day by organizing a rally on gender Equality	20/02/2018	20/02/2018	25	Nill
Poetic recitation on "gender violence in India" on the occasion of international women day.	08/03/2018	08/03/2018	18	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
We have established EcoClub, N.S.S (UNIT – I II) and road safety club for environmental consciousness. Following activities have been conducted by the above mentioned units and clubs during the year 201718. 1. N.S.S Units (I II) celebrated Van Mahotsav in the month of August 2017 by planting saplings in the college premises and they have been give few saplings to plant them at their homes. 2. A Cleanliness drive was observed by running a Swachhta Pakhwara at an adopted village Anandpur Jharoth. 3. Earth and Environment Day was observed on 22nd April 2018. 4. 'Say No to Crackers' and 'Say no to Plastic' message was spread by Eco – Club. 5. Road safety club organized a talk on "Noise Pollution."

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3
Rest Rooms	Yes	3
Any other similar facility	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	Nill	1	01/10/2017	1	First Aid Training Nursing	Health Issues	100
2017	Nill	1	01/10/2017	1	Extension Lecture on Digital Banking bby Mr. Jitender Khurana, HDFC Bank	Banking habits and ebanking	100
2017	Nill	1	02/10/2017	1	Nukkad Natak, Speech, Declamation and Pledge	Cleanliness	100
2017	Nill	1	03/10/2017	1	Art of Living Programme	Peaceful, Healthy,Joyful life and stress relief.	100
2017	Nill	1	04/10/2017	1	Say No to Drugs	Prevention and cure of drug addiction	100
2017	Nill	1	04/10/2017	1	Beti Bachao, Beti Padhao	Sex Ratio	100

2017	Nill	1	05/10/2017	1	Interactive session on Stop Burning Crop Residues with villagers by Dr. Jogender Rathee	Health, Pollution and organic Farming	100
2017	Nill	1	31/10/2017	1	Run For Unity Marathon	National Integration	200
2018	Nill	1	22/03/2018	1	Road Safety Seminar	Traffic rules and road safety	250
2017	1	Nill	18/01/2017	14	Seminar cum interactive sessions for senior secondary students to give them exposure about higher education and to increase their enrollment	Higher education and skill development	650
2018	1	Nill	27/02/2018	1	Orientation of 11th 12th students for skill oriented courses like Physiotherapy and Hotel Management	Hygiene, Nutrition ,Malnutrition	250
2017	1	Nill	01/08/2017	15	Swachhta Pakhwara	Cleanliness of campus, public places and surro	100

2017	1	Nill	01/08/2017	0	Extension of Bus service to new routes for maximum enrollment of villages girls bus	Inconvenience of conveyance	60

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
For Students	23/05/2017	Admission Brochure
For Students	01/07/2017	Academic Calendar

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Sports Day	29/08/2017	29/08/2017	60
Haryana Tourism Day Celebration	01/09/2017	01/09/2017	40
Teacher's Day Celebration	05/09/2017	05/09/2017	800
Hindi Diwas Celebration	14/09/2017	14/09/2017	520
Gandhi Jayanti Celebration	02/10/2017	02/10/2017	225
Diwali Fest	13/10/2017	13/10/2017	650
World Statistics Day	20/10/2017	20/10/2017	260
National Integration Day Celebration	31/10/2017	31/10/2017	200
Haryana Day	01/11/2017	01/11/2017	750

Celebration			
Sanskrit Diwas	29/08/2017	29/08/2017	42
International Day on Violence against women	25/11/2017	25/11/2017	450
World Aids Day	01/12/2017	01/12/2017	200
International Anti Corruption Day and National Girl Child Day	09/12/2017	09/12/2017	300
World Human Rights Day	10/12/2017	10/12/2017	175
National Youth Day and B'Day celebration of Swami Vivekanand	12/01/2018	12/01/2018	200
Lohri and Maker Sakranti Diwas	13/01/2018	13/01/2018	350
Lecture on Yoga Science	15/01/2018	15/01/2018	200
Voter's Day	25/01/2018	25/01/2018	250
World Social Justice Day	20/02/2018	20/02/2018	45
Holi Celebration	27/02/2018	27/02/2018	550
World Book Day	23/04/2018	23/04/2018	250
Farewell party celebration	05/04/2018	08/04/2018	450
7 Days NSS Camp (UnitI, II)at village Anandpur Jharoth	30/09/2017	06/10/2017	100
Hawan Ceremony every year before the commencement of new session.	15/07/2017	15/07/2017	700
College Foundation Day	25/07/2017	25/07/2017	700
Kargil Vijay Diwas celebration	26/07/2017	26/07/2017	400
Van Mahotsav Celebration	25/07/2017	25/07/2017	200
Swachhta Pakhwara	01/08/2017	15/08/2017	200
HIV/AIDS awareness Programme	01/08/2017	01/08/2017	50
Youth Day Celebration	12/08/2017	12/08/2017	25
Sadhbhawana Diwas Celebration	19/08/2017	19/08/2017	200

Women's Equality Day	26/08/2017	26/08/2017	50
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Hawan ceremony was organized on 16th July 2018. 2. Van mahotsav was celebrated on 25th July 2018. 3. Rally by NSS volunteers in Say no to Plastic. 4. Pledge, was taken on Earth Day 22nd April to save earth and on Diwali 'say no to crackers'. 5. Workshop on stubble burning on 20th Oct. 2018. 6. Poster Making on Save Environment on 16th July 2017. 7. Swachhta Pakhwara from 1st August to 15th August 2017. 8. Activity to promote Swachh Bharat Abhiyan 9. Awareness Programme on Ozone Layer Depletion

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Community Outreach Programme Objective : To better connect with the society and to cultivate a sense of social responsibility, a number of programmes were undertaken by different cells/clubs working in college. Participation in these activities helps in making students good citizens and leaders. Practice: a) Tree plantation drive by Eco Club and NSS to inculcate sensitivity towards environment. b) To spread the feeling of cleanliness Swachta Pakhwara and Summer Internship programme organised by NSS Units in the adopted village Anadnpur and also in their respective villages by Summer Interns. c) To instil traditional and cultural values among students important festivals and significant days celebrated. d) To sensitize students towards women issues Women cell and Legal Literacy cell organised various awareness programmes. e) Extension lectures under different cells/clubs to address various issues are organised round the year. f) Red Ribbon club students visited Anandpur village to make the village folk aware regarding the causes and consequences' of the dreadful disease HIV/Aids. g) Four volunteer of NSS unit undertook the project entitled "Trends among students to join higher education institution after completing senior secondary level". The study was based on the primary data collected from five villages namely: Sisana, Rohna , Anandpur, Chhinoli, Matindu. h) To make the students of surrounding schools aware of the professional courses like B.Voc., BCA etc. college makes necessary arrangement to equip them with the latest trends, in the way faculty of college organises workshops in their schools itself. In addition to this valuable exposure of the college resources on the campus helps in shaping up their minds to go for higher education. i) College hosts external events on the campus. It offers its multipurpose and seminar hall space to administrative authorities of Kharkhoda block to be used for making awareness programmes for school teachers, students and for other block level activities like gender sensitization programmes and motivating them for casting their vote etc. j) We transform our students into responsible and caring citizens, in the way they provide their services to civil hospital authorities by assisting them on Pulse Polio Campaign. Problems Faced: Various problems encountered by students while interacting with the villagers e.g. their orthodox mindset to be tackled and moreover they do not come out from their houses while making field visits by students. Evidence of Success: It is ensured that a number of students of that particular village are accompanied for field visit to the village where the project for social awareness is undertaken. Village sarpanch is also informed in advance for his assistance prior the day of visit. 2. Title of the Practice: Hosting of Zonal Youth Festival Objective : Participation in extracurricular activities builds up leadership qualities, promote team work, public speaking and time management. Practice: In line with providing holistic development and valued added education to students, college hosted Zonal Youth Festival from

911 Nov. 2017. As the exposure to extracurricular activities will help the students to explore new fields and help in developing skill in that particular field. 22 college from Sonipat zone participated in youth festival which comprised competitions in cultural activities, fine arts, literary. Festival show cased the magnificent talent from the young participants. College students enjoyed the events and there was a greater participation from their side in the events as compared to former years. College participated in all the events. Problems Faced: Located in the rural region, it was a demanding task to organise this mega event. Evidence of Success: Dedicated staff, corporative college management committee and support from university authorities helped in making the day happen in a success manner.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.kmkharkhoda.com/files/Best%20Practices/Best%20Practices%202017-18.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Kanya Mahavidyalaya Kharkhoda is committed to incite all possible platform for all round development of the students. The institution focuses on the vision and mission to achieve academic excellence and promoting quality education with latest innovational in teaching and learning. The institution has taken utmost care for the personal growth of the students by providing value based, quality based and skill based education. Since the beginning of the 1st sem students are involved in various cells, clubs, societies and cocurricular activities to achieve the vision and mission. 1) Value Based: Keeping in view the vision and mission, the college always tries to empower its students in all aspects. For this it has an active women cell and NSS units (I, II) which keeps stress on outreach programmes and instills responsibility in them towards society. Such programmes make the students valuable citizens. In order to arouse the feeling of empathy for under privileged and towards natural calamities, students and staff contribute money as charity. Eco club and NSS units sensitize students for environmental conseiousness. 2. Quality Based: Students are encouraged to use ICT for classroom and research presentations. Students are mentored from time to time. Regular feedback from all stakeholders are anlysed and communicated to the principal and all heads of the departments for further improvements. Students are felicitated for their good performances through scholarships. 3. Skill Based: In order to impart skill based education we have introduced Community College and two B. Vocational Courses. The college organizes frequent industry visits to various types of organizations in order to enable the students to get an operational insight of its working. Soft skill also form part of B.Vocational/ Community college courses.

Provide the weblink of the institution

http://www.kmkharkhoda.com/visionmission.php

8.Future Plans of Actions for Next Academic Year

• Planning to organise state level academic fest. • Proposals for International Seminar in Commerce and National Seminar in Hindi and 2 day National workshop of Commerce department, approved by DGHE. • Proposal for Computer Application IT and Cutting and Tailoring under Community College scheme funded by UGC. • Planning to conduct career opportunity talk by B. Vocational course. • Planning to organise visits for 12th pursuing students for professional courses, which are being run by college. • Provision of remedial classes for weak students. • Planning to organise summer camp under community college. • Planning to celebrate college

foundation day on Teej Festival. • Planning to highlight the journey of 25 Years through college magazine "Disha Drishti". • Planning to publish the proceedings of seminars in UGC approved International Journal. • Planning to observe Road Safety week and Social Awareness Week. • Planning to introduce two new sports i.e. American Flag Football and Grappling. • Planning to organise Intercollege Tournaments in Circle Style, Kabaddi American Flag Football. • Planning to invite doctors from civil hospital Kharkhoda to aware students about deadly diseases like cancer, aids etc. On World Cancer Day. • Planning to construct new class room and renovation of college boundary wall under RUSA Grant. • Observance of "No Vehicle Day" quarterly. • Planning to organise trainingcumplacement fair. • Planning to aware students, teaching staff members and supportive staff about their voting rights. • Planning to organise all the activities mentioned in the academic calendar 20182019. • Faculty development programme: Provision for appreciation by Management for their contribution in the field of research.